Walkie Stacker – Inspection Checklist

Week Starting: ..... / ..... / .....

Company/Site: .....

Machine No: .....

CHECK DAILY BEFORE EACH SHIFT: ✓ = OK ✗ = Action Needed	Mon			Tue			Wed			Thu			Fri			Sat			Sun		
	Shift			Shift			Shift			Shift			Shift			Shift			Shift		
	D	A	N	D	A	N	D	A	N	D	A	N	D	A	N	D	A	N	D	A	N
Is the **operators manual** present?																					
Check load-capacity plate is fitted, legible and correct.																					
Inspect forks for damage. Adjust fork width if necessary.																					
Check wheels and look for any leaks under the truck.																					
Check safety shield and clean if necessary.																					
Check twist grips and clean if necessary.																					
Check mast, brakes and hydraulic cylinders for leaks.																					
Inspect lift chains for any damage.																					
Check hydraulic fluid level.																					
Check battery, security, fluid connections, caps and gauge.																					
Any other visible damage or defects.																					
AFTER START UP *check all controls for smooth operation.*																					
Check lights, horn and brake.																					
Check emergency power works properly.																					
Operator doing check to initial at the bottom of each column.																					

FAULT REPORTED BY: ..... Date: ..../..../....

FAULT REPORTED TO: ..... Date: ..../..../....

Description of fault: .....

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NOTE: Operator to TAG OUT machine if needed.

ACTION TAKEN TO RETURN TO SERVICE:

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REPAIRED BY: .....

Date: ..../..../..... Signature: .....

SAMPLE