

Wheeled Front End Loader

Record of Training Logbook / Verification of competency (VOC)



RIIMP0321F
Conduct civil construction wheeled
front end loader operations



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How to use this logbook

1. Fill out the details at the start of this logbook – operator's name, address etc.
2. Wear the personal protective equipment (PPE) you need to wear.
3. After you have finished working, you can start filling out your logbook. Start by writing down the work you have done.
4. Make sure you fill in each section of your logbook. Your supervisor will sign the supervisor section if s/he believes the details are correct and the tasks have been completed in a satisfactory way.



Element/Work tasks	Description of work/training performed
<p>PC 1.3</p> <p>Hazards and environmental issues</p> <p>Identify hazards and environmental issues, assess the risks and implement control measures in line with workplace policies</p>	<p><i>I looked around the site and found that a busy footpath was near my working area. People walking by might be at risk. I put up barricades and signs to warn people of the danger nearby. I then checked the front end loader. I checked oil, petrol and hydraulic fuel.</i></p>
	<p><i>I had to use the front end loader near a trench. The trench was about 2 metres deep. No-one had put up any warning signs or barriers. I put up a row of barricades 3 metres away the trench. This would give me a safe working distance and also keep other people away</i></p>
	<p><i>The job plan said that I needed to use a ripper. I fitted this attachment on the front end loader.</i></p> <p><i>The work site is noisy. A jackhammer was being used nearby so I wore some ear muffs while I worked. I also put on other PPE including steel capped boots and a hard hat as there were safety signs telling me to wear these.</i></p>

Date/time	No. of hours	Machine details	Supervisor/competent person
Date: <u>17 / 02 / 2020</u> Start time: <u>8.00</u> am pm	<u>15 minutes</u>	Make: <u>Caterpillar</u> Model: <u>980F</u> Serial No: <u>12847839</u>	Name: <u>Nathan Deeman</u> Signed: <u>Nathan D</u> Experience/qualifications: <u>20 years on the job experience</u> <u>and Cert IV</u>
Date: <u>18 / 02 / 2020</u> Start time: <u>10.30</u> am pm	<u>5 minutes</u>	Make: <u>Caterpillar</u> Model: <u>980F</u> Serial No: <u>12847839</u>	Name: <u>Nathan Deeman</u> Signed: <u>Nathan D</u> Experience/qualifications: <u>20 years on the job experience</u> <u>and Cert IV</u>
Date: <u>19 / 02 / 2020</u> Start time: am <u>2.30</u> pm	<u>20 minutes</u>	Make: <u>Caterpillar</u> Model: <u>980F</u> Serial No: <u>12847839</u>	Name: <u>Sam Hasseron</u> Signed: <u>S.H.</u> Experience/qualifications: <u>Cert IV in Training & Assessing and</u> <u>RII RTO statement of</u> <u>attainment in front end loader</u>

Notes



A series of horizontal dotted lines spanning the width of the page, intended for writing notes.

Element 1

Plan and prepare for front end loader operations



Element/Work tasks	Description of work/training performed
PC 1.1 Access, interpret and apply front end loader operations documentation	

Date/time	No. of hours	Machine details	Supervisor/competent person
Date: Start time: am pm		Make: Model: Serial No:	Name: Signed: Experience/qualifications:
Date: Start time: am pm		Make: Model: Serial No:	Name: Signed: Experience/qualifications:
Date: Start time: am pm		Make: Model: Serial No:	Name: Signed: Experience/qualifications:

Element 2

Operate front end loader in line with established requirements



Element/Work tasks	Description of work/training performed
PC 2.1 Carry out prestart and start-up checks in line with workplace procedures	

Date/time	No. of hours	Machine details	Supervisor/competent person
Date: Start time: am pm		Make: Model: Serial No:	Name: Signed: Experience/qualifications:
Date: Start time: am pm		Make: Model: Serial No:	Name: Signed: Experience/qualifications:
Date: Start time: am pm		Make: Model: Serial No:	Name: Signed: Experience/qualifications:

Element 3

Attach, secure, lift, carry and place materials to complete work activity

