

Skid Steer Loader

Record of Training Logbook / Verification of competency (VOC)



RIIMP0318F
Conduct civil construction
skid steer loader operations



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How to use this logbook

1. Fill out the details at the start of this logbook — operator's name, address etc.
2. Wear the personal protective equipment (PPE) you need to wear.
3. After you have finished working, you can start filling out your logbook. Start by writing down the work you have done.
4. Make sure you fill in each section of your logbook. Your supervisor will sign the supervisor section if s/he believes the details are correct and the tasks have been completed in a satisfactory way.



Plan and prepare for skid steer operations

PC 1.3

Check hazards and environmental issues.

Check the risks and put control measures in place in line with workplace policies.

Description of work/training performed

I looked around the site and found that a busy footpath was near my working area. People walking by might be at risk. I put up barricades and signs to warn people of the danger nearby. I then checked the skid steer loader. I checked oil, fuel and hydraulic oil. I checked other parts of the skid steer loader. Everything was okay.

I had to use the skid steer loader near a trench. The trench was about 2 metres deep. No-one had put up any warning signs or barriers. I put up a row of barricades 3 metres away from the trench. This would give me a safe working distance and also keep other people away from the trench.

The work site is noisy. A jackhammer was being used nearby so I wore some ear muffs while I worked. I also put on other PPE including steel capped boots and a hard hat as there were safety signs telling me to wear these.

Date/time	No. of hours	Machine details	Supervisor/competent person
Date: <u>14 / 03 / 2020</u> Start time: <u>8.00</u> am <u>9.00</u> pm	<u>60 minutes</u>	Make: <u>Bobcat</u> Model: <u>T 190</u> Serial No: <u>26445741</u>	Name: <u>Nathan Deeman</u> Signed: <u>Nathan D</u> Experience/qualifications: <u>20 years on the job experience</u> <u>and Cert IV</u>
Date: <u>15 / 03 / 2020</u> Start time: <u>11.00</u> am <u>11.30</u> pm	<u>30 minutes</u>	Make: <u>Bobcat</u> Model: <u>T 190</u> Serial No: <u>26445741</u>	Name: <u>Nathan Deeman</u> Signed: <u>Nathan D</u> Experience/qualifications: <u>20 years on the job experience</u> <u>and Cert IV</u>
Date: <u>18 / 03 / 2020</u> Start time: <u>10.00</u> am <u>1.30</u> pm	<u>3 1/2 hours</u>	Make: <u>Bobcat</u> Model: <u>T 190</u> Serial No: <u>26445741</u>	Name: <u>Sam Hasseron</u> Signed: <u>S.H.</u> Experience/qualifications: <u>Cert IV in Training & Assessing</u> <u>and RII RTO Statement of</u> <u>Attainment in Skid steer loader</u>

Element 1

Plan and prepare for skid steer loader operations



Plan and prepare for skid steer operations

PC 1.1

Check skid steer loader documentation.

Learn the important rules you must follow when using earthmoving machines. For example check:

- WHS/OHS Act
- Regulations
- Codes of practice

- Australian Standards
- Manufacturer's specifications
- Operator's manual

- Site requirements and procedures.

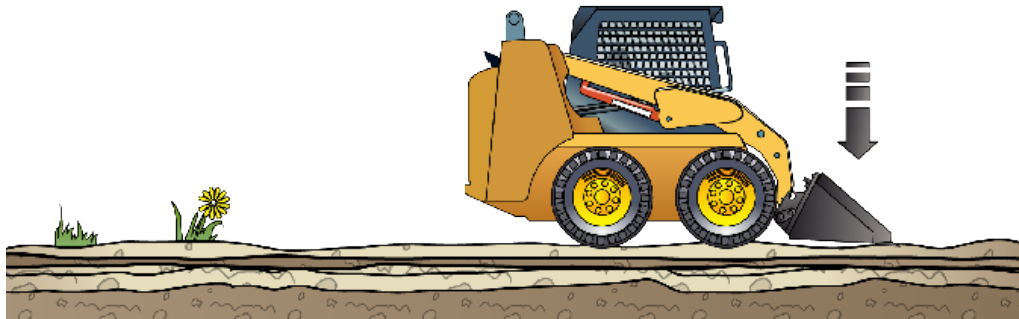
Give some examples from the above list you have used.

Description of work/training performed

Date/time	No. of hours	Machine details	Supervisor/competent person
Date: Start time: am pm		Make: Model: Serial No:	Name: Signed: Experience/qualifications:
Date: Start time: am pm		Make: Model: Serial No:	Name: Signed: Experience/qualifications:
Date: Start time: am pm		Make: Model: Serial No:	Name: Signed: Experience/qualifications:

Element 2

Operate skid steer loader in line with established requirements



Operate skid steer loader in line with established requirements

PC 2.1

Prestart and start-up checks

Check the machine before you use it. For example, check for visual problems, leaks, cracks and other faults. Park and shutdown the machine safely.

Give some examples.

Description of work/training performed

Date/time	No. of hours	Machine details	Supervisor/competent person
Date: Start time: am pm		Make: Model: Serial No:	Name: Signed: Experience/qualifications:
Date: Start time: am pm		Make: Model: Serial No:	Name: Signed: Experience/qualifications:
Date: Start time: am pm		Make: Model: Serial No:	Name: Signed: Experience/qualifications:

Element 3

Load, carry and place materials to complete work activity

