

Language, literacy and numeracy (LLN) Assessment Test LEVEL 1



Learning



Reading



Writing



Oral communication



Numeracy



**EASY
GUIDES**
Australia Pty Ltd

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Level 1
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Candidate and RTO or employer details

Date of assessment: / /

Candidate Details			
Candidate name:		Signature:	
Address:			
Phone number:		Mobile:	
Date of birth:	Sex: M <input type="checkbox"/>	F <input type="checkbox"/>	Proof of identity sighted : Yes <input type="checkbox"/> No <input type="checkbox"/>
Date of enrolment:		Registration details:	

Supervising RTO	
RTO name:	Contact person:
Address:	
Phone number:	Registration number:

Employer Details
Employer name:
Address:
Phone number:

Training details
Estimated duration of on-the-job training hours:
Primary location(s):
Supervision/delivery arrangements:
Assessment arrangements:
Plant and equipment required:
Other resources required:
Literacy and numeracy support:

I declare that this submission is all my own work and has not been copied nor does it violate the material that is listed under the Statement on Plagiarism and Academic Integrity rules, except for any collaboration that has been authorized by my tutor as group work.

Signed:.....Date:.....

Language, Literacy and Numeracy (LLN) core skills

The Australian Core Skills Framework (ACSF) provides a detailed description of each of the five core skills which help people to participate effectively in our society.

The core skills are:

Learning	Reading	Writing	Oral Communication	Numeracy
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Trainers can use knowledge of the core skills of their learners to adjust their training program. For example, a learner may be high in oral communication but low in writing.

For such learners, training materials could:

- be written in simple, plain English
- use pictures and diagrams to explain concepts
- use bullet points or tables instead of long paragraphs
- explain difficult words that students might need to know.



ACSF and LLN

Students may have to undertake a Language Literacy and Numeracy (LLN) assessment before they do their course.

Instructions for the trainer / assessor

1. You may read each question to the student.
2. Stop the test at any time if you think it is becoming too difficult for the student.
3. Mark the student **Satisfactory** or **Not satisfactory** at the end of each activity.
4. ACSF level. A student is deemed 'Not satisfactory' if two or more test activities are not achieved in a domain (Learning, Reading, Writing, Oral communication, Numeracy).

Instructions for the student / learner

1. Read each question carefully. You may ask your trainer or assessor to read the question to you if you do not understand it.
2. You may change your answer before going on to the next activity.

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Learning Level 1



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1. Match picture with word



picture

Put a circle around the topic that goes with each picture.

			
happy	truck	speak	pen
sad	forklift	listen	mouse
angry	car	read	calculator
cheerful	bike	write	pencil

ASSESSOR: Satisfactory

Not satisfactory

2. Make a cup of coffee

Put a number in each box to show the order you would make a cup of coffee.



add milk and sugar



get coffee jar



pour boiling water in cup



boil water

ASSESSOR: Satisfactory

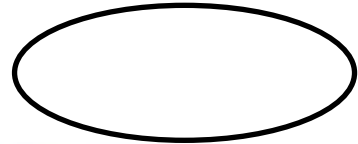
Not satisfactory

3. Using Google



You want to get a White Card to go onto a construction site.

Put a circle around **three** words you could use.



training

building

card

computer

car

primary school

student

white

white

ASSESSOR: Satisfactory

Not satisfactory

Reading Level 1



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4. Safety signs

Match each word with its sign.



Forklifts



No smoking.



Wear a hard hat.



Hazard warning.



Bend your knees when lifting.

ASSESSOR: Satisfactory

Not satisfactory

5. Sick days

Sam works Monday to Friday each week. He was sick for three days and had to stay at home. What dates are they?



FEBRUARY 2023						
SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	3	4
5	6	7 Sick day	8 Sick day	9 Sick day	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

Dates Sam was sick. (a) (b) (c)

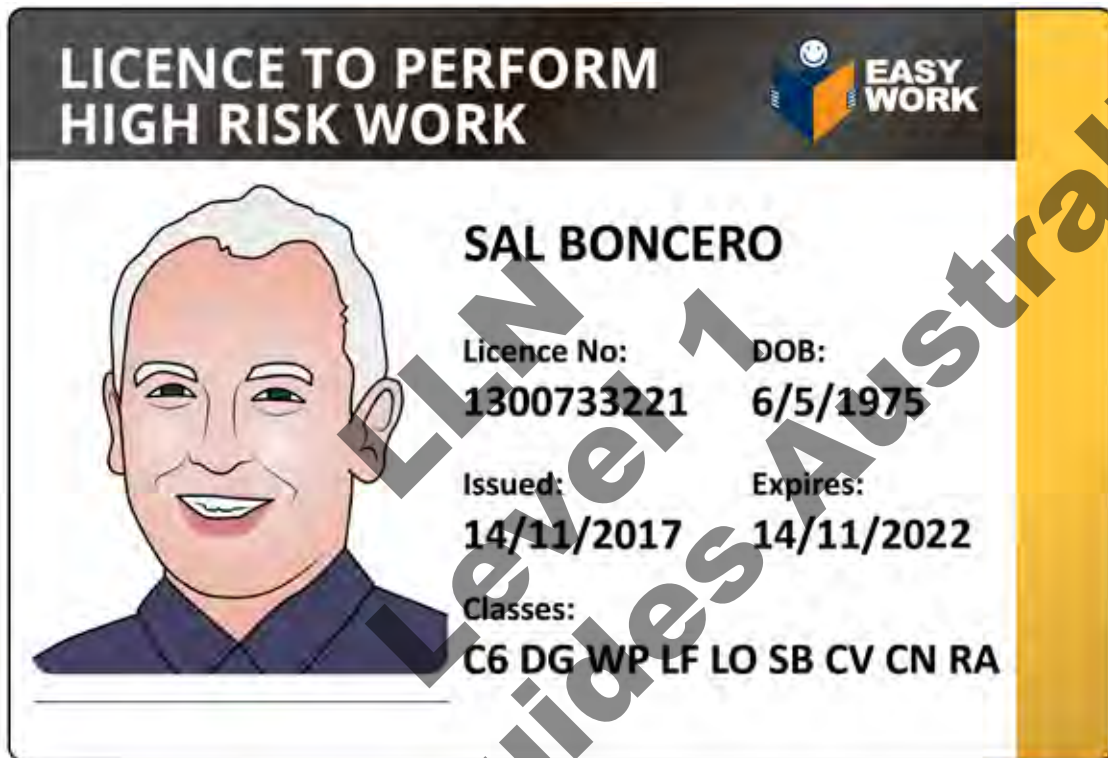
ASSESSOR: Satisfactory

Not satisfactory

6. High risk work licence

Look at the licence. Circle the correct answer next to each question.

Example: The licence expires on (a) 14/12/2023 (b) 14/11/2022



1. Sal's date of birth is (a) 6/12/1975, (b) 6/5/1975, (c) 6/5/1976.
2. The licence number is (a) 1300733222, (b) 1300733221.
3. Sal got his licence on (a) 14/10/2013, (b) 14/11/2013.
4. Sal's surname is (a) Boencero, (b) Boncero, (c) Bonceroe.

ASSESSOR: Satisfactory

Not satisfactory

Writing Level 1



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7. Phone message



Read the following information and fill out the form for a phone message.

Frieda made a phone call at 3 pm. She left a message for her friend Trueng who works at Good Year Tyres. She asked Frieda to meet her at the gym at 5 pm after work.

PHONE MESSAGE

Caller name: _____

Date: _____

Message for: _____

Call time: _____ am/pm

Message: _____

ASSESSOR: Satisfactory

Not satisfactory

8. My address

Fill out the following form with your details.



ALL ABOUT ME

First name: _____

Family name/surname: _____

Age: _____

Address: _____

House/flat number: _____

Street / Road: _____

Suburb: _____ Post code: _____

City: _____

Phone: _____

Email: _____ @ _____

ASSESSOR: Satisfactory

Not satisfactory

Oral communication Level 1



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10. Taking an order

You are working at a take-away food place. A customer is giving you an order. Listen carefully. You can ask the customer to repeat something if you are not sure.

Repeat the order back to the customer to make sure you have got it right.



NOTE: [Your trainer or assessor will read out the order.]

Order: *"I'd like three large cups of Pepsi Max. Can I also have two regular chips and one small chips. I'd also like two giant beef burgers and one chicken nuggets."*

[Note: Now repeat this order to your trainer/assessor.]

ASSESSOR: Satisfactory

Not satisfactory

11. Working on Saturday



[Note: Your trainer/assessor will read out the following information.]

Your boss would like you to work overtime on Saturday. Tell your boss the following information:

- "I'd like to do overtime but I will be busy on Saturday."
- "I have to pick up my brother and his wife at the airport."
- "They are arriving from Turkey."

[Note: Now repeat this information to your trainer/assessor.]



Image by macrovector on Freepik

ASSESSOR: Satisfactory

Not satisfactory

12. Answering questions

Your trainer or assessor will ask you the following questions:

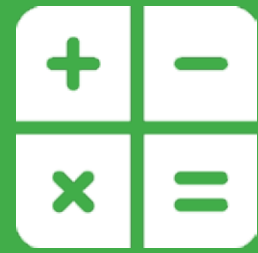
- (a) What is your name?
- (b) Do you have a partner or are you single?
- (c) Where were you born?
- (d) What suburb do you live in?
- (e) Name a friend you work or study with?



ASSESSOR: Satisfactory

Not satisfactory

Numeracy Level 1



You may use a calculator for the Numeracy section of the LLN test.

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13. Shopping

You are going shopping. How much would the following items cost you?



\$5.00



\$6.50



\$3.00

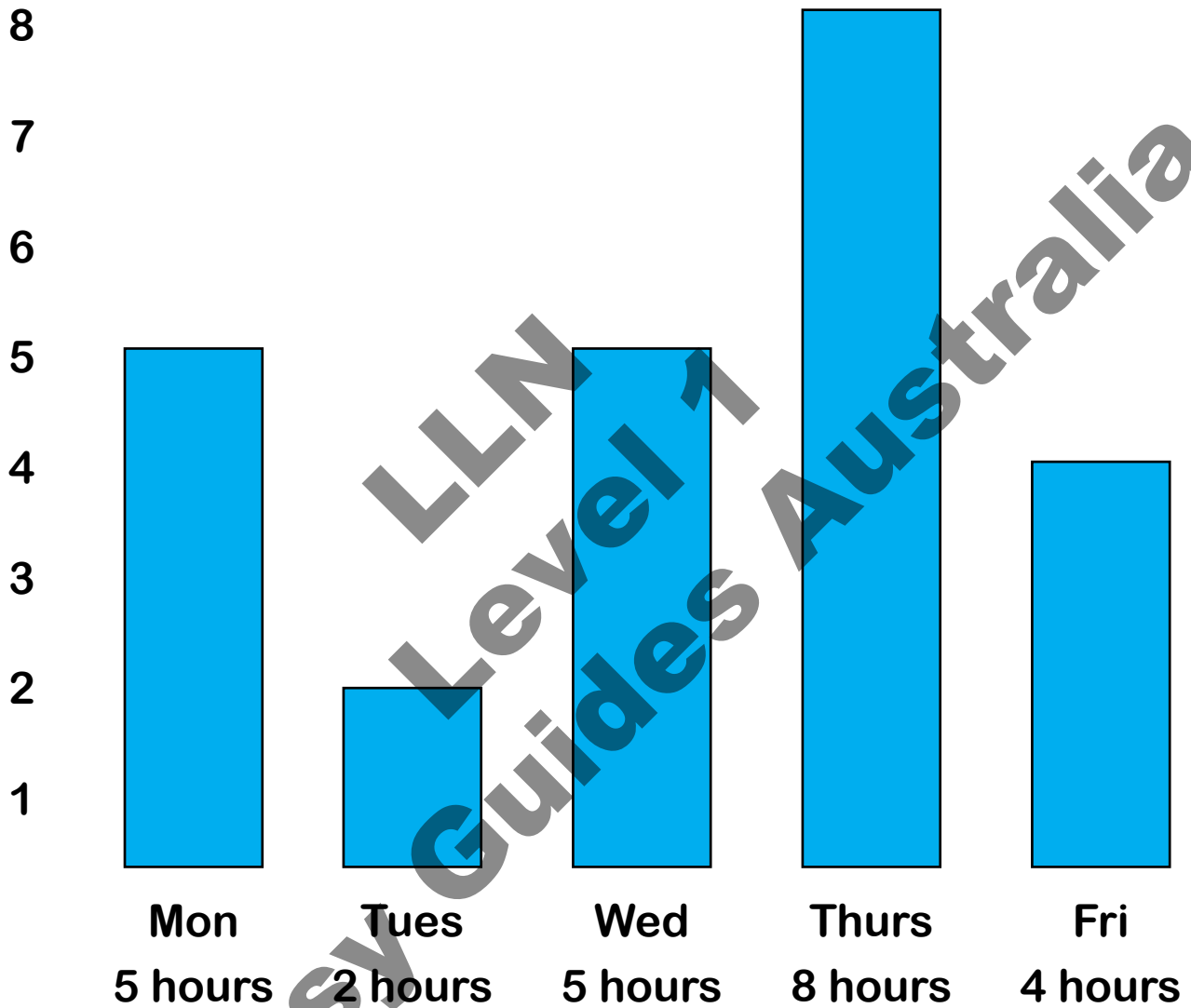
Total cost = _____

ASSESSOR: Satisfactory

Not satisfactory

14. Hours worked

Look at the bar graph. How many hours have been worked for one week?



Total hours worked = _____

ASSESSOR: Satisfactory <input type="checkbox"/>	Not satisfactory <input type="checkbox"/>
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15. Weight

Look at the weight of each person. Write down the weight of each person in kilograms (kg).



Jon
65 kg

Stav
120 kg

Bill
45 kg

Con
120 kg

Jon weighs _____ kg

Stav weighs _____ kg

Bill weighs _____ kg

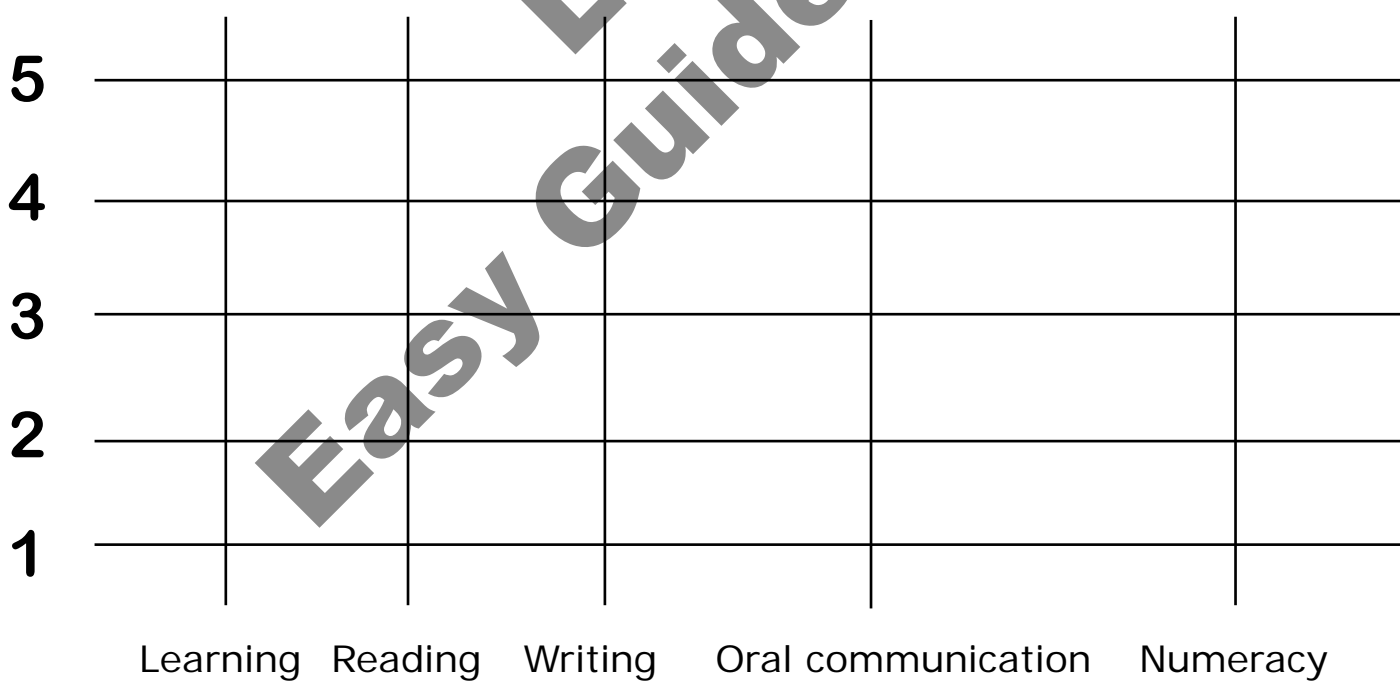
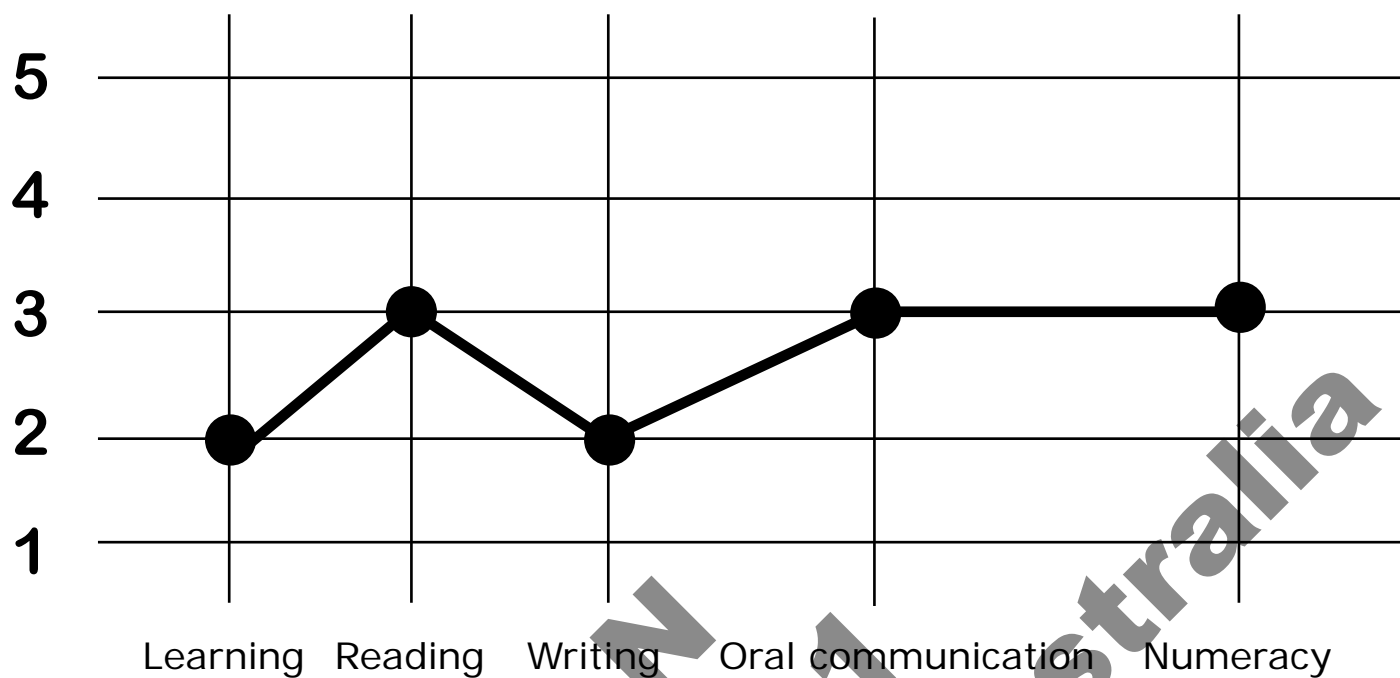
Con weighs _____ kg

ASSESSOR: Satisfactory

Not satisfactory

Results - ACSF levels

EXAMPLE



This LLN test was prepared by James Tennant
DipT, B.Ed, Grad Dip Ed (TESOL), MA (TESOL)



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